

WRITTEN SUBMISSION GUIDE FOR ORGANIZATIONS

The City is currently conducting a review of its governance structure, by-laws and practices. MNP (www.mnp.ca) has been engaged as an independent third party to conduct this review. We will be providing recommendations to the City to help them achieve the following goals:

- Develop a clear and effective governance structure and operational framework.
- Improved organizational performance resulting from process changes or improved decision-making and communication channels.
- Improved utilization of existing resources allowing a greater focus on strategic priorities and pro-active planning and administration.
- An organization-wide culture of continuous improvement.

As part of this review, we are seeking input from organizations and individual residents regarding what is working well and where improvements could be made, particularly regarding transparency, accountability and how these stakeholders are able to participate in City Council decision-making.

Background information on the Governance Review project, including a Preliminary Report can be accessed at winnipeg.ca/governancereview.

Organizations may wish to provide information in writing, which may include more background or detail than possible through the focus groups. Questions to help guide written input are provided below.

CONFIDENTIALITY

Individual written responses will be provided to the City of Winnipeg in whole, identifying you or your organization as the source, **unless you specifically instruct otherwise**. In that case, your submission will be included in summary form as part of the information collected for the project.

SUBMISSION GUIDELINES

The following questions are provided to help guide your submission. We would appreciate your input on any or all of these questions or on any additional topics related to the City of Winnipeg Council's governance structure and practices.

1. How is your organization or its members typically involved in interactions with the City Council or a committee of Council?
2. Do you feel there is reasonable access and opportunity for organizations/citizens to participate in the decisions before Council? What barriers may exist?
3. Is information on issues being considered by Council or a committee easy to access? How would you describe the information that is available? What gaps might exist?
4. Have you participated in any of the City's hearings or appeal processes? What works well? What do you believe are priorities for improvement?
5. How would you describe Council's role in providing oversight of the City? What seems to work well? What do you believe are priorities for improvement?
6. Does available information meet your needs to understand City budgets or performance? Please explain.
7. In your experience, are matters to be considered by Council and committees brought forward and dealt with in a timely way? Efficiently?
8. How well does Council address citizens' priorities? Support the overall effectiveness of the city?
9. How confident are you in the rules and processes around Council conflict of interest?
10. Do you believe Council is effective overall in making decisions based on the best interest of the city? Please explain.

HOW TO RESPOND

The format of your response is entirely up to you. It can be a simple email or a longer document. Responses may be submitted by email to COWgovernance@mnpc.ca until February 19, 2021.